

UNIVERSITY *of* MISSOURI

GRADUATE SCHOOL

Undergraduate Request to Enroll in Graduate Level Coursework for Undergraduate Credit

This form should only be completed by undergraduate students who would like to complete graduate level coursework for UNDERGRADUATE credit

Step 1: Complete the registration information below, including a permission number and obtain the signature of your advisor. If you will exceed 18 hours of enrollment with this addition, please have your advisor increase your enrollment limit to allow for this change.

Step 2: Present this form to the course instructor for a signature acknowledging they are aware that the course will be completed for undergraduate credit.

Step 3: Bring the completed form to the Graduate School office, 210 Jesse Hall, for processing.

PLEASE NOTE: THE GRADUATE SCHOOL WILL REVIEW THE STUDENT'S ACADEMIC RECORD IN ORDER TO VERIFY GOOD ACADEMIC STANDING. THE FINAL APPROVAL OF REGISTRATION IN A GRADUATE CLASS IS AT THE DISCRETION OF THE GRADUATE SCHOOL. COURSES COMPLETED FOR UNDERGRADUATE CREDIT CANNOT BE USED TOWARD A GRADUATE DEGREE.

Please print:

Name (Last, First) _____ Student number _____

Term (indicate year next to applicable term): Spring _____ Summer _____ Fall _____

| Course Name | Subject | Catalog Number | Class Number | Units | Permission Number |
|-------------|---------|----------------|--------------|-------|-------------------|
| | | | | | |
| | | | | | |

Student Signature _____ Date _____

Advisor Signature _____ Date _____

I am aware that the above named student will be completing my graduate level course for undergraduate credit.

Instructor Signature _____ Date _____

Graduate School Office Use Only:
Undergraduate Hours Completed _____ GPA _____ Student Notified _____

Processed by _____