

UNDERGRADUATE COURSE (1-4999)

Submit to: Divisional Dean's Office who will then forward to the Undergraduate Curriculum Committee, 128 Jesse Hall.

PROFESSIONAL-LEVEL COURSE (5000-6999)

Submit to: Divisional Dean's Office who will then forward to the Graduate Faculty Senate, 210 Jesse Hall.

GRADUATE COURSE (7000-9999)

Submit to: Divisional Dean's Office who will then forward to the Graduate Faculty Senate, 210 Jesse Hall.

CROSS-LEVEL COURSE (Undergraduate (4000-4999) Graduate (7000-7999))

Submit two (2) original forms to: Divisional Dean's Office who will then forward one form to the Undergraduate Curriculum Committee, 128 Jesse Hall, and the other form to the Graduate Faculty Senate, 210 Jesse Hall.

CROSS-LISTED COURSE – Cross listed with another subject area

Submit two (2) original forms to: Divisional Dean's Office who will then forward one form to the Undergraduate Curriculum Committee, 128 Jesse Hall, and the other form to the Graduate Faculty Senate, 210 Jesse Hall.

Department: _____

Curriculum Designator: _____

Course: _____

Number	Full Course Title (56 characters—to appear in the catalog)	Credit Hours
Abbreviated Course Title (24 Characters—to appear on the transcript)		

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Current Course Description (Limit: 40 words including description, prerequisites, requisites (restrictions), and grading system)

The following changes are to be made:

Term to be Effective: Fall Winter/Spring Summer

- CHANGE COMPONENT(S) _____ Year
- LECTURE/STANDARD DISCUSSION (MAY NOT BE A STAND ALONE COMPONENT) LABORATORY
 FIELD STUDY INDIVIDUAL STUDY STUDIO INTERNSHIP/EXTERNSHIP LESSON
- CURRENTLY A GENERAL EDUCATION COURSE REACTIVATE FROM DEPOSITORY DISCONTINUE COURSE
- CHANGE COURSE NUMBER TO: _____ SUBMIT FOR GENERAL EDUCATION CONSIDERATION
- Social Behavioral Humanities Math Sci Physical Sci Bio Sci

CHANGE COURSE TITLE TO: _____

(Limit title to 24 characters as this title will appear on transcripts. If course title changes substantially discontinue course and create a new course)

CHANGE CREDIT HOURS TO: _____

CHANGE GRADING OPTION TO: A/F with S/U student option A/F ONLY S/U ONLY

CHANGE PREREQUISITES TO: _____

CHANGE COURSE DESCRIPTION TO: (Limit: 40 words including title, credit hours, description, prerequisites, term(s) offered, and grading system)

CROSSLISTED WITH: _____ PARENT DEPARTMENT: _____

Department _____ Course # _____

Title	Credit Hours
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A _____

Approving Signatures

Parent Department Chair: _____

Parent Department Divisional Dean: _____

Crosslisted Department Chair: _____

Crosslisted Department Divisional Dean: _____

Undergraduate Curriculum Committee: _____

Graduate Faculty Senate: _____

Graduate Dean: _____