



Missouri Geographic Alliance

University of Missouri
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Requester name: _____

Email: _____

Phone number: _____

Map/s requested: ☐ 17x21 National Geographic ☐ 15x15 MO Geographic ☐ Both

Needed by: _____ To be shipped back on: _____ Event date/s: _____

Method of receiving/returning: ☐ Ship FedEx Ground (\$125) ☐ Pick up in Columbia (\$25)

Shipping address: School/Organization _____
Building _____
Street Address _____
City, Zip Code _____

Location of event: School/Organization _____
Building _____
Street Address _____
City, Zip Code _____

Number of youth expected to participate: _____

Grade levels participating: _____

How did you hear about the MO Geographic Alliance floor maps? _____

By submitting this application I am acknowledging that I have borrowed the Giant Traveling Floor Map of Missouri and accompanying teaching materials from the Missouri Geographic Alliance. If any damages or loss of equipment or other material occurs, I am financially responsible (an inventory list can be found in the map trunk). I am the individual responsible for the use and safekeeping of the Missouri Floor Map from the time it arrives to the time of its departure. I agree to notify the Missouri Geographic Alliance if I need to cancel or change my plans to use the map at least four weeks prior to its scheduled arrival. Upon receipt of the Missouri Floor Map and accompanying trunk, I will check the map for damage and check the trunk inventory using the checklist provided in the trunk. If any materials are damaged or missing, I will notify the Missouri Geographic Alliance immediately using the telephone number and/or email address on the inside lid of the trunk and on checklist. I will enforce the rules provided by the Missouri Geographic Alliance and monitor the use of the Missouri Floor Map to ensure it is not damaged. I understand my school/organization is responsible for materials lost or damaged while it is in our possession. In preparation for departure of the map, I will check the map for damage and check the trunk inventory using the checklist provided in the trunk. If any materials are damaged or missing, I will notify the Missouri Geographic Alliance immediately using the telephone number and/or email address on the checklist. I will have the Missouri Floor Map packed and ready for return within three business days of the end of the event or I will be subject to a late fee. Within one week of the departure of the Missouri Floor Map, I will complete user survey. If available, I will provide the Missouri Geographic Alliance with clippings or URLs of any local press coverage.